International House Frankfurt Academia Suárez

Academia Suárez KG
Kaiserstr. 12
60311 Frankfurt
fon 069 133 888-0
fax 069 133 888-18
mail info@suarez.de
web www.suarez.de

TOEIC exams 2017 (Frankfurt)

Test of English for International Communication

Registration is made in recognition of the following terms and conditions.
Only „Listening + Reading“

110 € (Saturday, 14:00) **Frankfurt**, Kaiserstr. 12	O 23.09.17 O 21.10.17 O 18.11.17 O 16.12.17
Exam with individual appointment (Date, time / location) Fee: 190 Euro	O ..... / .....
Certificate (optional):	O Certificate, plus 25 € (Standard: score report)
Additional services:	O Express order 40 € O Express correction 40 €
Additional services:	O Delivery by registered mail 20 €
My previous exams:	O this is my first TOEIC exam O my last exam ..... (date)

O Mr. O Ms. (first name participant) (last name participant) (date of birth)

(invoice recipient; person or company name; if invoice recipient is not the participant, please fill in address of invoice recipient)

(street + nr.) (zip code) (city)

(phone participant) (mobile phone participant) (email participant)

(date + signature of invoice recipient)

Conditions:

1. The registration for the TOEIC exam is binding. A cancellation up to 10 days before exam is possible against a fee of 30 €.

2. Inscriptions for Frankfurt and Cologne has to be send by fax to (069) 133 888 18 or by post to Academia Suárez OHG, Kaiserstr. 12, 60311 Frankfurt.

3. We have to receive inscription latest 8 working days before exam to accept standard conditions. Saturdays are not counted as working days.

We confirm your inscription by email.

4. Express order: If inscription arrives later than 8 working days, we will invoice the additional fee for express order.

5. Correction: You will receive certificate and score report within 14 days by mail. We can not accept any responsibility for delays.

6. Express correction: If you order express correction, evaluation will be done within 5 working days after reception of exam at LTS, Berlin.

7. The course fee must be remitted until 10 days before exam. For late inscriptions latest before exam starts.

8. The delivery of the score report/certificate takes place within Germany. If you would like your products to be delivered to another country, please inform us when placing the order. The shipping and delivery takes place through an independent transport company. Once we have handed over the products to the transport company, you bear the risk of loss.

9. We reserve the right to cancel the exam in exceptional cases. In these cases we will reimburse the exam fee.